



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

ALMA MATER STUDIORUM - UNIVERSITÀ DI BOLOGNA
ACADEMIC YEAR 2025/2026

CALL FOR APPLICATIONS FOR THE RESTRICTED ACCESS
ARCHITECTURE AND CREATIVE PRACTICES FOR THE CITY AND
LANDSCAPE (course code 6727)

INDEX

| | |
|--|-----------|
| 1. GENERAL INFORMATION ON ADMISSIONS..... | 3 |
| 2. APPLICATION PROCEDURE (REGISTRATION TO THE SELECTION PROCEDURE)..... | 6 |
| 3. ASSESSMENT PROCEDURE AND EVALUATION CRITERIA..... | 9 |
| 4. RANKING AND CLEARANCE PROCEDURE..... | 10 |
| 5. ENROLLMENTS..... | 12 |
| 6. TUITION FEES AND BENEFETIS..... | 16 |
| 7. FINAL REMARKS AND CONTACTS..... | 18 |



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

GENERAL APPLICATION SCHEDULE

Each deadline is **compulsory** and not meeting any of them implies **being excluded** from further application steps, irrespective of the reasons-why.

I intake (non-EU students only)

| Admission step | DATE |
|---------------------------|---------------------------------------|
| 1. Applications open | From 08/04/2025 to 07/05/2025 at 1 pm |
| 2. Rankings' publications | 05/06/2025 |
| 3. Winners' enrollment | From 05/06/2025 to 12/06/2025 |

I intake (clearance procedure)

| Admission step | DATE |
|--|-------------------------------|
| 1. Declaration of eligible applicants to participate in the clearance procedure | From 05/06/2025 to 12/06/2025 |
| 2. Publication of eligible applicants becoming winners following the clearance procedure | 18/06/2025 |
| 3. Enrollment of winners following the clearance procedure | From 18/06/2025 to 25/06/2025 |

II intake (available to everyone)

| Admission step | DATE |
|---------------------------|--------------------------------------|
| 1. Applications open | From 08/05/2025 to 01/07/2025 at 1pm |
| 2. Rankings' publications | 30/07/2025 |
| 3. Winners' enrollment | From 30/07/2025 to 05/09/2025 |



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

II intake (1st clearance procedure)

| Admission step | DATE |
|--|-------------------------------|
| 1. Declaration of eligible applicants to participate in the clearance procedure | From 30/07/2025 to 05/09/2025 |
| 2. Publication of eligible applicants becoming winners following the clearance procedure | 11/09/2025 |
| 3. Enrollment of winners following the clearance procedure | From 11/09/2025 to 18/09/2025 |

II intake (2nd clearance procedure)

| Admission step | DATE |
|--|-------------------------------|
| 4. Declaration of eligible applicants to participate in the clearance procedure | From 11/09/2025 to 18/09/2025 |
| 5. Publication of eligible applicants becoming winners following the clearance procedure | 25/09/2025 |
| 6. Enrollment of winners following the clearance procedure | From 25/09/2025 to 02/10/2025 |

1. GENERAL INFORMATION ON ADMISSIONS

This “Call for applications” is for those eager to enroll on the Master’s Degree in **Architecture and Creative Practices for the City and Landscape (class LM-4)** which is a restricted access programme.

This course is an international master's degree. All teaching activities, courses and examinations are held in English. Information on the course of study (regulations, admission requirements, teaching plan, educational objectives, information and contacts, etc.) is available at <https://corsi.unibo.it/2cycle/ArchitectureCreativePractices>.

Each student interested in enrolling, included those willing to transfer from another university or another degree within the University of Bologna, **must go through the selection procedure**, to be carried out according to rules & regulations set out on this “Call for applicants”.

In order to participate, applicants should fulfil the entry requirements set forth on the paragraph 1.1 “Entry requirements”.



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

Candidates who intend to apply for recognition of previous studies (be them obtained in Italy or abroad) must also participate in the selection.

Should positions go unfilled at the end of this selection, an extraordinary one might be launched, being the latter available for Italian citizens, EU citizens and equivalent only. The relevant information will be published on Studenti Online (www.studenti.unibo.it) and on the website of the [master degree programme](#).

1.1. ENTRY REQUIREMENTS

In order to be admitted to Master's Degree **Architecture and Creative Practices for the City and Landscape** it is required to meet one of the following **curricular requirements**:

- Candidates are required to hold a degree certificate of the L-17 class (or of the class 04 ex Ministerial decree no. 509/1999) for the access to which a selection test has been passed, as prescribed by law 264/99, with no curricular additions;
- Candidates are required to have obtained a degree in class L-17 or in the equivalent classes of previous regulations;
- Candidates are required to have obtained a degree in another class, that allows the recognition of the 108 University Credits related to the essential training activities listed in the table related to the degree class in Architecture Sciences L-17;
- For students with a qualification obtained in Italy, having passed the mandatory admission tests for enrolment in a degree course or a single-cycle master's degree course, with the explicit direct purpose of training as an architect, as regulated at the national level;
- Candidates are required to have obtained a degree or university diploma abroad that, in the judgment of a specific commission appointed by the Degree Course, allows the recognition of the 108 University Credits related to the essential training activities listed in the table related to the degree class in Architecture Sciences L-17 as established by the Ministerial Decree of 16 March 007 'Determination of university degree classes', in accordance with Directive 85/384 EEC and its recommendations.
- For those who have a foreign qualification, the Commission proceeds to verify/evaluate the possession of the knowledge and skills based on the previous career.

PLEASE NOTE: Graduating students might send off their application as well, on condition **they have acquired at least 145 ECTS credits at the expiration date of the relevant intake** as set forth on General Applications Schedule (page 2-3).



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

Moreover, the abovementioned graduating students must **receive their degree no later than December 31, 2025** otherwise they will forfeit their position.

The aforementioned requirements also apply to those who hold a university degree obtained abroad, which has been deemed suitable and for which it is possible to identify the scientific-disciplinary sectors and the number of credits obtained in each sector. If this is not the case, the previous career is assessed.

Applicants must hold an **English Proficiency certificate no lower than B2** (upper-intermediate level according to CEFR – Common European Framework of Reference for languages), as specified in the following section 2 – APPLICATION PROCEDURE (REGISTRATION TO THE SELECTION PROCEDURE).

It is also required to pass the **verification of the adequacy of personal preparation**.

1.2. POSITIONS AVAILABLE

In the Academic Year 2025/2026 the Master's Degree in Architecture and Creative Practices for the City and Landscape has the following positions available:

- n. **10 POSITIONS** FOR ITALIAN, EU AND EU-EQUIVALENT or EXEMPTED CITIZENS
- n. **30 POSITIONS** FOR NON-EU CITIZENS LIVING ABROAD

The said positions will be broken down into the 2 intakes as follows:

- **First intake (non-EU students living abroad only):**
 - ✓ **25 positions available**
- **Second intake (available to everyone):**
 - ✓ **10 positions** for Italian, EU and EU-equivalent or exempted citizens;
 - ✓ **5 positions** for non-EU students living abroad (plus the positions which went unfilled on the first intake).

Check [this webpage](#) for information on:

- Who are **EU-equivalent citizen**;



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

- Who are **non-EU citizens living abroad (non-EU)**;
- Who are **non-EU citizens living abroad who with EU candidates who compete with EU students**

WATCH OUT!

Non-EU citizens holding a study residence permit who give up on their studies – be it at this or at other University – will have their study residence permit revoked. Thus, they will be required to get back to their Country and start from scratch the Embassy's pre-enrollment procedure on University, according to the deadlines set annually and published [on this website](#).

2. APPLICATION PROCEDURE (REGISTRATION TO THE SELECTION PROCEDURE)

In order to take part in the selection procedure, applicants must compulsorily send off their online application according to the deadlines set forth on the General Applications Schedule (page 2-3). It is worth pointing out **each application refers to one intake only**: should you be interested in applying for the following one, you must send off a brand-new one.

Candidates should do as follows:

- **Register:**
 - **NON UNIBO Students:** browse Studenti Online (www.studenti.unibo.it), select “Registrati” and then “Entra con SPID o CIE”. The system will automatically retrieve the personal data and at the end will create the University credentials (name.surname@studio.unibo.it).
 - **International students** not holding an identity document issued in Italy can log in with University credentials. To obtain them, they need to connect to Studenti Online (www.studenti.unibo.it), choose “Registrati” and then “Registrazione studenti internazionali”, following the instructions. At the end of the procedure, the system will create the University credentials (name.surname@studio.unibo.it).
 - **UNIBO students:** log in Studenti Online (www.studenti.unibo.it) with SPID o CIE credentials or Unibo University credentials.
- **Sign up:**
 - Click on “RICHIESTA DI AMMISSIONE- PARTECIPA ALLA SELEZIONE”,



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

- Select “LAUREA MAGISTRALE”
- Choose the Master’s Degree in “ARCHITECTURE AND CREATIVE PRACTICES FOR THE CITY AND LANDSCAPE”.

- **Pay the fee.**

Proceed to the 50.00 euros application fee “PROVE DI AMMISSIONE” according to the payment options set out on www.studenti.unibo.it. **This contribution cannot be refunded under any circumstances and is also valid for participation in the subsequent selections under this call for applications (see General Applications Schedule at page 2-3).**

Registration is only valid after payment of the contribution.

- **Enclose** to the online application the following **documents in PDF**:
 - **TRANSCRIPT OF RECORDS of the University Degree Diploma.**
 - Applicants holding an Italian University degree can enclose the self-certification of their academic career, setting out exams’ marks and correspondent ECTS credits, of the correspondent scientific disciplinary field as well as how many exams remain to finish off the university degree (in case of graduating students)
 - Applicants enrolled at foreign Universities, must enclose their TOR (transcript of academic records) detailing exams given indicating for every exam the correspondent ECTS credits and related marks. Should the Education system not adopt the ECTS system – an indication of the learning workload of each degree’s exam must be added. The certificate must be in English language. In the certificate, the total years of the course must be indicated, as well as how many exams remain to finish the university degree (in case of graduating students).

Attention: if the organization of the course of study provides for on-going checks of the exams or integrated modules, only the exams that have been completely passed must be considered. Any self-certifications / certifications relating to partial exams will not be considered.

- **Portfolio of works in pdf format.** It should be specified whether the applicant is author or, in case he/she is co-author, the individual contribute of the applicants should be stated.
- **Fully documented internship or extra-curricular work experiences.** Declarations by the responsible of the unit/division/company should be attached in original language and translated in English and should indicate: role, main activities carried on, start/end period.



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

- **Detailed CV/résumé in English**, possibly detailing significant academic achievements (research papers and monographies, academic honors scholarship, fellowship, grants) as well as relevant professional experiences in Companies/Universities/Research Bodies in the field of Building Engineering-Architecture.
- **Proof of knowledge of English language level B2 or higher. The applicant must attach one of the following certificates:**
 - TOEFL - computer-based – at least 213 points;
 - TOEFL - paper- based – at least 550 points;
 - TOEFL – internet-based– at least 70 points;
 - TOEFL – internet-based Special Home Edition – at least 70 points;
 - IELTS – at least 5.5 points;
 - IELTS indicator (test online) – at least 5.5 points;
 - First Certificate of English (FCE);
 - Certificate of Advanced English (CAE);
 - Certificate of Proficiency in English (CPE);
 - ISE-II/III/IV Trinity College London;
 - B2 Certificate/Self-certification released and recognised by an Italian University Language Center (idoneità di inglese B2)
 - High School's International Baccalaureate on whichs *English B* or *English A – Language and literature* appear. For both subjects the minimum score required is 5.
 - Having obtained a university degree fully delivered English with a minimum length of 2 academic years (120 ECTS) in one of the following countries:
 - a) Any Member State of the European Union or any Member State of the European Economic Area;
 - b) The United Kingdom of Great Britain and Northern Ireland; Switzerland;
 - c) The United States of America; Canada;
 - d) Australia; New Zealand.

English as a medium of instruction (MOI) should be clearly written down on the transcript of academic records.

- **Scanned copy of a valid ID/passport** (back and front).
- **Scanned copy of a valid residence** permit (if any) for non-EU citizens only.



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

Additionally, applicants must enter their **Cumulative Grade Point Average (CGPA)** as well as the **maximum GPA** in their education system and the **minimum CGPA required to obtain the degree**. Those values are indeed crucial to work out the final score (see the following paragraph 3.1). For instance, applicants can enter

- ✓ **Scale [0;20]:** 20 maximum GPA and 10 or 12 minimum CGPA;
- ✓ **Scale [0; 4]:** 4 maximum GPA and 2 or 2,5 minimum CGPA;
- ✓ **Percentage scale:** 100 maximum CGPA and 50 or 60 as minimum CGPA;
- ✓ **Scale [0; 5]:** 5 maximum GPA and 3 minimum CGPA;

It should be noted the aforementioned CGPA's value should be **consistent with the applicant's transcript of records**.

Applications must enclose all the aforementioned requirements, otherwise they shall not be taken into consideration.

3. ASSESSMENT PROCEDURE AND EVALUATION CRITERIA

Admission to the ranking is subject to the positive evaluation of the documentation presented. The selection will also take place even if the number of applications received by the deadline is less than or equal to the number of places available.

The final score is maximum 100 out of 100.

The candidate who has obtained a total score of 60/100 or more (in compliance with the minimum score of 20 points for the career average for passed examinations mentioned in point 1 of sub-section 3.1), resulting from the sum of the marks obtained in the assessment of qualifications, **is eligible**.

In case more applicants have the same score, their age will define their position on the ranking (i.e. the younger one will precede).

3.1 EVALUATION CRITERIA

The **evaluation of the titles** will be worked out according to the following breakdown:

- 1. ACADEMIC RECORDS (20 to 40 points).** The applicant's CGPA shall be converted into a 40-point scale by applying the following normalization formula:

$$\text{Score} = [(CGPA - CGPA_{min}) / (CGPA_{max} - CGPA_{min})] * (40 - 20) + 20$$



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

Example: CGPA of 2,5 out 4 with minimum at 2 $\rightarrow [(2,5-2)/(4-2)]*20+20= 25$

The CGPA of those holding an Italian degree is their average score (media ponderata degli esami in trentesimi), its minimum being 18 and its maximum 30.

2. **Portfolio of works (0 to 40 points).** Texts and iconographic material, of which the applicant is author or co-author, which will be evaluated according to criteria of originality and consistency of content, formal quality, argumentative and communicative ability, linguistic expression;
3. **Other certified and documented research or extracurricular training titles (0 to 20 points).** Relevant and significant titles for the training of an architect and which have not been used to validate previous credits (ECTS)

Upon the expiry of each application deadline, the Evaluation Board will examine the attached documents in order to verify the curricular requirements and the adequacy of personal preparation (paragraph 1.1 Entry requirements).

4. RANKING AND CLEARANCE PROCEDURE

4.1 RANKING

Upon expiry of each intake, general merit rankings are published according to the criteria set forth on Section 3 - ASSESSMENT PROCEDURE AND EVALUATION CRITERIA.

Candidates are placed in descending order of scores. In case **more applicants have the same score**, their age will define their position on the ranking (i.e. the younger one will precede).

The rankings will be published on Students Online (www.studenti.unibo.it), on the main page in the "Current applications" detail section, on the day indicated in the General Applications Schedule (page 2-3) under point "2. Publication of ranking/s" to the selection in which you have participated. This publication is the only means of legal publicity regarding the outcome of the selections.

Candidates may result in the ranking:

- **WINNER:** they have obtained a score greater than or equal to 60/100 (in compliance with the minimum score of 20 points for the career average for passed examinations mentioned in point 1 of sub-section 3.1) and fall within the available places. They can therefore enrol according to the deadlines set forth on the General Applications Schedule (page 2-3) under point "3. Publication of ranking/s" to the selection in which they have participated.



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

- **ELIGIBLE:** they have obtained a score greater than or equal to 60/100 (in compliance with the minimum score of 20 points for the career average for passed examinations mentioned in point 1 of sub-section 3.1) but are not admitted to the degree as all the available positions have been filled. They cannot enroll on the degree, yet they can participate in the clearance procedure - which will occur if positions are still available after the registration of the winners - following the instructions provided in paragraph 4.2 "Clearance Procedure".
- **NOT ELIGIBLE:** they have not reached the requisite eligibility score (60/100); thus, they cannot enroll on the degree whatsoever.

4.2 CLEARANCE PROCEDURE

The clearance procedure is **for those who are not winners** but who are **eligible** for the same selection, in order to accept a number of candidates equal to that of the positions going **unfilled after the enrollment**.

Not eligible candidates cannot participate in the clearance procedure.

Eligible candidates can participate in the **clearance procedure** according to the deadlines set forth on the General Applications Schedule (page 2-3) under point "1. Declaration to participate in the clearance procedure"/ point 4 "

for the selection to which they are eligible and doing as follows:

- **Log in [Studenti Online](#) using the SPID/CIE credentials or Unibo credentials** obtained upon registration;
- **Express their interest in enrolling by clicking the "Desidero essere recuperato" button**, available upon publication of the ranking on [Studenti Online](#).

Those not stating their availability to participate in the clearance procedure shall be excluded from any further steps.

The requests submitted will be accepted according to the order of the ranking, **until all the vacant positions are filled**.

The **list of freshly-admitted students** shall be published on [Studenti Online](#) according to the deadlines set forth on the General Applications Schedule (page 2-3). They must compulsorily enroll according to the deadlines set forth on the General Applications Schedule (page 2-3).



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

The list of freshly-admitted candidates will be published on Studenti Online (www.studenti.unibo.it) on the day indicated in the General Applications Schedule (page 2-3) under point "2. Publication of eligible applicants becoming winners following the clearance procedure" for the selection for which the candidate has declared to participate in the recovery in accordance with the above methods.

If the candidate is on the list of recovered candidates, he/she must register within the deadlines indicated in the General Applications Schedule (page 2-3) under "3. Enrollment of winners following the clearance procedure", following the instructions in Section 5 - ENROLLMENTS.

5. ENROLLMENTS

Successful candidates on the ranking list must register **by the deadlines indicated in the General Applications Schedule (page 2-3) under point "3. Winners' enrolment"**.

Candidates who have been recovered, following the clearance procedure described in paragraph 4.2, **must register by the deadlines indicated in the General Applications Schedule (page 2-3) under point "3. Enrollment of winners following the clearance procedure"**.

Both successful candidates and candidates who have been admitted following the clearance procedure described in section 4.2 must register in accordance with the instructions provided:

- at paragraph 5.1, for those enrolling for the first time;
- at paragraph 5.2, for those enrolled at another university and willing to transfer;
- at paragraph 5.3, for those enrolled on another master's degree at the University of Bologna and willing to switch degree.

Candidates interested in applying for recognition of previous careers, should follow the instructions set forth [on this web page](#). They must do so after the enrollment and **by November 27, 2025**.

5.1 HOW TO ENROLL FOR THE FIRST TIME

Candidates enrolling for the first time must take the following steps, according to the deadlines set forth on the General Applications Schedule (page 2-3).

- **Log in [Studenti Online](#)** using the SPID/CIE credentials or by entering the username (nome.cognome@studio.unibo.it) and password, obtained upon registration;



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

- **Pick “Immatricolazioni”, select the Architecture and Creative Practices for the City and Landscape course in the “Laurea Magistrale” and enter the data required by the procedure, attaching a jpg file with the passport-size photograph of the face;**
- **Pay either the first tuition fees instalment or the full-year single instalment according to rules and regulations laid out on [Studenti Online](#). Applicants not paying the first instalment will be excluded from the procedure, late payments with overdue fee being not accepted**
- **Activate the student career**
 - **Those who registered using the Italian national system of the SPID/CIE:** the career will be promptly activated, unless the Applicant falls in the category a) or d) detailed down below;
 - **Those who registered with the Unibo’s credential and are not Unibo students already:** They should carry out the identification following the procedure set out on [Studenti Online](#)

Those falling into one of the categories down below should finalize further steps.

- a) Non-EU equivalent citizens who received an Italian degree:** they should send off to seging@unibo.it the soft copy of their residence permit making them non-EU equivalent;
- b) Non-EU citizens living abroad:** check out [this webpage](#), log in [Studenti Online](#), pick “BANDI”, select “Immatricolazione a.a. 25-26 - caricamento dei documenti degli studenti internazionali e con titolo estero” and upload: soft copy of the residence permit or – if not yet in possess of it – soft copy of the study visa and then receipt of the residence permit application. By doing so the career will be conditionally activated.
- c) Those holding a foreign degree:** check out [this webpage](#), log in [Studenti Online](#), pick “BANDI”, select “Immatricolazione a.a. 25-26 - caricamento dei documenti degli studenti internazionali e con titolo estero” and upload your educational documents by February 26, 2026. Upon reaching Italy, the student will need to set an appointment with the Segreteria Studenti Internazionali to show the hard copies;
- d) Graduating students enrolling under condition:** must graduate by December 31, 2025, otherwise they will forfeit their position. If the degree was obtained at another University, the candidate must log on [Studenti Online](#) and enter the graduation grade by clicking on the “*Inserisci voto laurea*” button, whereas the graduation mark will be automatically retrieved for those graduating from the University of Bologna.

Activation of the career must take place no later than 26 February 2026, otherwise the registration will be cancelled.



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

With the activation of the career, it will be possible to use services such as the submission of the study plan, the booking of exams, access to the Wi-Fi network and to the online library resources and to carry out career acts (course transfer, transfer to another university, renounce to studies); an email will also be sent to you allowing you to print the badge, according to the methods that will be indicated.

5.2 HOW TO ENROL IN CASE OF TRANSFER FROM ANOTHER ITALIAN UNIVERSITY (TRANSFER)

Candidates transferring from another university must take the following steps, according to the deadlines set forth on the General Application Schedule (page2-3).

- **Log in [Studenti Online](#)** using their SPID/CIE credentials or by entering their username (name.surname@studio.unibo.it) and password obtained upon registration;
- **Pick "IMMATRICOLAZIONI", select under "LAUREA MAGISTRALE" the degree the Architecture and Creative Practices for the City and Landscape**, enter the data required and enclose a passport-sized photograph. In the event of fraudulent claims, candidates shall face the penalties laid down on the art. 496 of the Penal Code; they will moreover forfeit their right to enrolment and to any benefits obtained, all the sums already paid not to be reimbursed;
- **Pay either the first tuition fees instalment or the full-year single instalment** according to rules and regulations laid out on [Studenti Online](#).
- **Submit the transfer application** to the University of origin according its deadlines.

The career at the University of Bologna will be activated following the resolution passed by the Architecture and Creative Practices for the City and Landscape's Degree Board. Until the transfer application is submitted, the candidate may carry out teaching activities at the University of origin.

When the documentation sent off by the University of origin comes through, Segreteria Student will inform the candidate to pay the specific **transfer fee**.

For further information, check out [this webpage](#).

5.3 HOW TO ENROL IF YOU CHANGE COURSE AT THE UNIVERSITY OF BOLOGNA (INTERNAL TRANSFER)

5.3.1 First intake



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

First intake's Candidates changing degree within the University of Bologna (internal transfers) must take the following steps, according to the deadlines set forth on the General Applications Schedule (page 2-3).

- **Log in [Studenti Online](#)** using their SPID/CIE credentials or by entering their username (name.surname@studio.unibo.it) and password obtained upon registration;
- **Select under "LAUREA MAGISTRALE" the degree "Architecture and Creative Practices for the City and Landscape"**, enter the data required and enclose a passport-sized photograph. In the event of fraudulent claims, candidates shall face the penalties laid down on the art. 496 of the Penal Code; they will moreover forfeit their right to enrolment and to any benefits obtained, all the sums already paid not to be reimbursed;
- **Pay either the first tuition fees instalment or the full-year single instalment** according to rules and regulations laid out on [Studenti Online](#). Additionally, they must not have outstanding payments on the previous carrier;

Subsequently, **from July 24, 2025 and compulsorily by October 02, 2025**, they must:

- **fill in the application on [Studenti Online](#)** to change degree by picking "COURSE PASSAGES" and entering the data required by the procedure;
- **pay the transfer fee.**

The career at the University of Bologna will be activated following the resolution passed by the Architecture and Creative Practices for the City and Landscape's Degree Board. Until the transfer application is submitted, the candidate may carry out teaching activities on the degree of origin.

5.3.2 Second intake

Second intake's Candidates changing degree within the University of Bologna (internal transfers) must take the following steps, according to the deadlines set forth on the General Applications Schedule (page 2-3).

- **Log in [Studenti Online](#)** using their SPID/CIE credentials or by entering their username (name.surname@studio.unibo.it) and password obtained upon registration;
- **Pay either the first tuition fees instalment or the full-year single instalment** according to rules and regulations laid out on [Studenti Online](#). Additionally, they must not have outstanding payments on the previous carrier;
- **fill in the application** to change degree by picking "COURSE PASSAGES" and entering the data required by the procedure;



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

- **pay the transfer fee.**

The career at the University of Bologna will be activated following the resolution passed by the Architecture and Creative Practices for the City and Landscape's Degree Board. Until the transfer application is submitted, the candidate may carry out teaching activities on the degree of origin.

6. TUITION FEES AND BENEFITS

6.1 University Fees

Information on **tuition fees** and on **benefits and exemptions** is published annually on the University Portal at www.unibo.it/Tasse.

Tuitions fees are made up of a **fixed first instalment of € 157.04** as well as a variable element to be worked out according to the student's household's financial situation (ISEE), up to a maximum that varies according to the programme.

Your tuition fees shall be worked out on a progressive scale based on a valid **ISEE certificate**, which should be submitted in accordance with the terms and procedures set out on the web page www.unibo.it/Tasse. Those not submitting their ISEE certificate will have to pay the full tuition fees relevant to the degree of enrolment.

Submission of an ISEE certificate is independent of programme enrolment. The order in which you carry out the two procedures is irrelevant, as long as you comply with the deadlines set for each.



Please note!

International students who only have income and assets abroad cannot submit an ISEE certificate, but must refer to the information [available on this webpage](#).



Please note!

Submitting financial documentation for tuition fee exemptions, following the instructions on www.unibo.it/Tasse, is very simple and worthwhile even if you have not yet decided whether to enrol in a programme at this university. Remember that if you do not submit the documentation by



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

the deadline, you will not be eligible for any discount. **The deadline is peremptory and no exceptions are ever allowed.**

6.2 Right-to-higher-education grants provided by ER.GO

Azienda Regionale per il Diritto agli Studi Superiori – **ER.GO** publishes yearly “**Calls for applications**” for scholarships, student’s dorms, canteen services and other benefits, which are available on its website (www.er-go.it).

The application for ER.GO’s benefits is independent from that to a degree and from enrolment at the university.

Please note!

You must submit your application for an ER.GO’s “Call for applications” via the company's website, also entering your ISEE certificate. Applying is very simple and is worth doing even if you have not yet decided whether to enrol in a programme at this university. **Remember that calls have a peremptory deadline and no exceptions are ever allowed.**

6.3 Important information for those already enrolled on a degree

Those already enrolled on a degree – be it at the University of Bologna or elsewhere - should carefully browse the **merit-based participation requirements** set out on the ER.GO’s “Call for applications” before transferring to a new degree. As a matter of fact, due to the recognition of ECTS credits acquired in your previous career, **your position may change as regards access to ER.GO’s benefits.**

Please note!

As far as ER.GO benefits are concerned, the **minimum number of ECTS credits** required for merit is always determined **starting from the year of first enrolment at the university** (even if in the meanwhile you changed degree or transferred from another University). Thus, if you transfer to another degree and start off from scratch, you might not qualify for the ER.GO’s benefit.



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

6.4 Right-to-higher-education grants provided by the University

Information on the University's grants is [available on this webpage](#).

For each grant, please read carefully the instructions on how and when to apply. Remember that deadlines are always peremptory and no exceptions are ever allowed.

7. FINAL REMARKS AND CONTACTS

Updates or further information concerning this “Call for applications” might be published on [Studenti Online](#).

It is worth noting this English version has been created for information purposes only. In the event of claims and legal disputes, the Italian version shall prevail.

The privacy policy is available [on this webpage](#).

This call for applications, issued by executive order with the protocol number and repertory shown in the header of the first page, is subject to the provisions of Decree no. 1154/2021 of the Minister for Universities and Research, and its subsequent amendments and additions, concerning the accreditation of study courses.

Appeals against this provision may be lodged with the competent Regional Administrative Court within 60 days of the publication of the notice.

The Leading Authority of this “Call for applications” – the so-called RPA is the head of the Engineering Student Office Mrs. Giuseppina Chieppa.

UNIVERSITY CLOSURES:

- National holidays ([Academic calendar](#))
- Friday, 18 April, 2025
- Friday, 2 May, 2025
- Monday 11 August to Friday 15 August, 2025 (summer closure);
- Tuesday, 24 June 2025 (Only for Cesena Campus)

Further closures shall be published on www.unibo.it.



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

CONTACTS

For **application's technical issues** on **Studenti Online** (www.studenti.unibo.it), e.g. username and password, data entry), contact:

Help Desk di Studenti Online

Email help.studentionline@unibo.it

Tel. +39 051 2080301

For **further information on the application procedure** and this "Call for applications"

AFORM – Settore Servizi Didattici "Ingegneria e architettura"

Viale del Risorgimento 2 – 40136 Bologna

Email desideria.santella2@unibo.it

For **general admin-related questions** (e.g. deadlines, enrollment, clearance procedure):

Engineering Student's Office

Email seging@unibo.it

To contact the Students Office check [this webpage](#)

International students may refer to the International Desk for general inquiries **on visa and pre-enrollment**, Scholarships, foreign qualifications' recognition, residence permit and so on:

International desk (Bologna)

Email internationaldesk@unibo.it

To contact the International desk check [this webpage](#)

International Students and students with foreign titles may refer to the following office for general information:

International Students Office, Bologna

Email segstudintbo@unibo.it

To contact the International Students Office check www.unibo.it/SegreterieStudenti

Disabled students or students suffering from Learning Disorder may contact:

Service for disabled students

Email ases.adattamentiammissione@unibo.it

To contact the service check www.studentidisabili.unibo.it



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

For information on tuition fees and benefits:

Student contribution office

Email ases.contribuzionistudentesche@unibo.it

To contact the office check [this webpage](#)
